

CHECKOUT PROCEDURES

PLEASE MAKE SURE THAT THE FOLLOWING ITEMS ARE COMPLETED BEFORE YOU LEAVE CAMP.

- ___ 1. Site Guide will meet your Troop in campsite promptly at 7:30 am.
- ___ 2. Scoutmaster should review the materials of the checkout packet delivered Saturday morning.
- ___ 3. Thoroughly clean the latrine, including removal of debris from drains. Clean all camp issued patrol boxes, stoves, tanks, and other camp equipment.
- ___ 4. Remove all articles from the bulletin board at the latrine. Leave push pins on the bulletin board. Leave a note to the Troop the following week about how your week went, or that your Troop left the site clean for them.
- ___ 5. Remove garbage from recycling.
- ___ 6. Do not take down tents unless you have been told to do so by the Ranger Staff.
- ___ 7. Check in and around each tent again for garbage. Also check your campsite perimeter and in the wooded areas around your campsite as trash ends up in the woods from Scouts or animals.
- ___ 8. Move all pioneering poles and firewood to the edge of the site, out of the way of mowing equipment. Return borrowed pioneering poles to COSA.
- ___ 9. Remove all garbage from the fire rings, scatter coals and charred logs (must be cold-out) outside of the campsite.
- ___ 10. Cluck like a chicken.
- ___ 11. Return any borrowed items such as fishing poles to the Trading Post. Upon turning in all borrowed equipment, the staff will sign the check-out card and any missing equipment will be noted on the back.
- ___ 12. Prepare trailers for a quick and efficient removal; make sure they are not overloaded. No equipment may be placed in the Ranger trucks.
- ___ 13. Locate the Ranger Campsite Inventory form with your checkout packet. Place necessary items by the road for efficient removal. Take down canvas only by permission of a Ranger. Organize supply tents correctly as directed by the Site Guide.
- ___ 14. Leave garbage and milk crates by the campsite post.
- ___ 15. Police the entire site including trails leading into the site.
- ___ 16. Site guide will sign the check-out card after everything has been completed properly.
- ___ 17. Site Guide will locate a commissioner to perform the final site inspection.
- ___ 18. Turn in any Troop First Aid Logs at Checkout before leaving

PLEASE TRY TO LEAVE YOUR CAMPSITE BETTER THAN YOU FOUND IT

THANK YOU FOR CAMPING WITH US!